

THE WEDDING PACKAGE



Congratulations on your engagement and forthcoming wedding.

At the Grovefield House Hotel we are delighted to offer you our facilities in beautiful surroundings, together with a high standard of service, care and attention on your special day.

The hotel offers the very best combination of country house grandeur and modern luxurious accommodation.

In Spring and Summer guests can overflow into seven acres of gardens and for drinks and canapes, the ideal location for your wedding photographs.

Our dedicated wedding co-ordinator will assist you in planning your special day.



GROVEFIELD HOUSE
HOTEL

Taplow Common Road, Burnham, Buckinghamshire SL1 8LP

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www.classiclodges.co.uk

CIVIL WEDDING CEREMONIES

The Grovefield House Hotel has played host to wedding receptions for over fifty years, and is licensed for Civil Wedding Ceremonies. Either the Hamilton or Huntswood Suites could be a perfect setting for you to exchange your vows against a view of the gardens and the south-facing terraces.

The Hotel is licensed for up to 150 guests for a civil wedding ceremony, with events orchestrated by the Chiltern Hills Registry Office. For full details, please call the Superintendent Registrar on **01494 475205**

These are the guidelines to follow:

1. Start by contacting the Registry Office. Bookings can be made a year in advance of your wedding date. Both bride and groom need to make contact with the Office.
2. You must give notice of your marriage to your local Registry Office at least 15 clear days before the ceremony.
3. Costs payable to The Grovefield House Hotel for a civil marriage ceremony room hire for the use of:-
Hamilton Suite up to 100 guests £350
Huntswood Suite up to 150 guests £450
4. The function room will be made available one hour prior to the start of the ceremony. Registrars will arrive half an hour prior to the service to speak to the groom, best man and bridesmaids and to check the room has been prepared correctly. The Registrar will meet the bride 5-10 minutes before the ceremony.
5. The civil marriage ceremony lasts around 20 minutes. Members of hotel management must be in attendance at the ceremony during the service.

GROVEFIELD CLASSIC WEDDING PACKAGE

Classic Adult Drinks Package

Classic Three Course Wedding Breakfast Meal

Coffee & Mints

Iced Water on all Tables

Function Suite Hire

Luxury Bedroom for Bride & Groom

A Dedicated Wedding Co-ordinator to Help and Advise on all Details

A Complimentary "Menu Tasting" for the Bride & Groom

Use of Cake Stand & Knife

Red Carpet on Arrival

Use of Hotel Grounds for Photography

£79.95 Per Adult

This Package is Subject to a 10% Discount on a Friday or Sunday

CLASSIC MENU

STARTERS

Roast Vine Tomato Soup with Purple Basil

Asparagus & Wild Mushroom Tartlet

Home Cured Salmon Gravavlax, Petit Leaf Salad, Crème Fraiche & Caviar Dressing

Warm Crottin Goats Cheese with Marinated Vegetables

MAIN COURSES

Breast of Organic Chicken, Thyme Infused Fondant Potatoes,
Market Vegetables and Wild Mushroom Sauce

Roast Rump of Lamb, Mint Crushed Potatoes, Chargrilled Vegetables & Rosemary Sauce

Honey & Soy Glazed Breast of Duck, Spiced Red Cabbage,
Pot Roast Potatoes & Juniper Berry Sauce

Fillet of Salmon with New Potatoes, French Beans & Lemon Parsley Butter Sauce

DESSERTS

Glazed Lemon Tart, Mascarpone Ice Cream and Hedgerow Berries

Chocolate and Orange Torte

Warm Pear & Armagnac Pudding, Cinnamon Crème Anglaise

Raspberry Crème Brulee

Coffee & Mints

It is requested one option from each course is chosen to suit all guests

DELUXE WEDDING PACKAGE

Canapés on Arrival

Deluxe Adult Drinks Package

Deluxe Four Course Wedding Breakfast Meal

Coffee & Petit Fours

Chair Covers

Table Posies

Disposable Camera on all Tables

Mineral Water on all Tables

Function Suite Hire

Fourposter Bedroom for Bride & Groom

A Dedicated Wedding Co-ordinator to Help and Advise on all Details

A Complimentary "Menu Tasting" for the Bride & Groom

Use of Cake Stand & Knife

Red Carpet on Arrival

Use of Hotel Grounds for Photography

£104.95 Per Adult

This Package is Subject to a 10% Discount on a Friday or Sunday

DELUXE MENU

STARTERS

Warm Confit Duck Leg, Oriental Salad, Hoi-Sin Lime Dressing

Chicken Liver and Foie Gras Parfait

Terrine of Ham Hock, Foie Gras and Smoked Chicken, Apple & Sultana Relish

Gratin of Cornish Crab, Macaroni & Truffle

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Sorbet

MAIN COURSES

Seared Wild Sea Bass, Saffron Potatoes, Buttered Green Vegetables, Shellfish Bisque

Fillet of Beef Cooked Medium, Celeriac Puree, Young Vegetables, Madeira Sauce

Cannon of Dorset Lamb on Minted Pea Puree, Dauphinoise Potatoes, Broad Beans, Port Sauce

Fillet of Venison, Savoy Cabbage and Bacon, Confit Potatoes, Chocolate Sauce

DESSERTS

Hot Chocolate Pot, Iced Marshmallows

Champagne Jelly, Wild Strawberry Juice

Mille-Fuille of Strawberries and Shortbread

White Chocolate and Honey Combe Parfait

Coffee & Petit Fours

It is requested one option from each course is chosen to suit all guests

VEGETARIAN OPTIONS

STARTERS

Goats Cheese Tart, Kalamata Olives, Sun Blushed Tomatoes

Marinated Vegetables, Aubergine Caviar, Basil Pesto

Salad of Rocket with Figs, Blue Cheese, Poached Pears

Risotto of Mushrooms, Truffle Oil

MAIN COURSE

Roasted Vegetable Tarte Tatin

Baked Potato Gnocchi, Baby Spinach, Artichokes

Asparagus and Wild Mushroom Fricasse, Linguini

Open Ravioli of Goats cheese, Olives, Roasted Peppers

If there are any special requirements such as Vegan or Gluten Free, please do not
hesitate to tell us

PIC AND MIX ITEMS FOR A RECEPTION

COCKTAIL NIBBLES

Crisps, Nuts & Olives £2.95 pp
Mini Flavoured Croutes, Kalamati Olives, Feta Cheese and Cherry Tomatoes £3.95 pp
Kettle Crisps, Kalamati Olives, Feta Cheese, Crudities and a selection of Dips £4.95pp

CANAPÉ SELECTION

Price: £7.95

The perfect way to start your Day
treat your guests to a selection of our light yet delicious canapés

Please choose 4 options from the lists below

COLD CANAPÉS

Cherry Tomato, Mozzarella & Basil Skewers
Goats Cheese Mousse with Fruit Chutney
Chicken Liver Parfait on Brioche
Smoked Salmon with Crème Fraiche and Caviar
Thai Spiced Crab on a Spoon
Marinated Vegetable and Olive Kebab

HOT CANAPÉS

Toad in the Hole with Red onion Marmalade
Lamb Kofta with Cucumber Raita
Wild Mushroom & Asparagus Tartlets
Marinated Chicken Wings with Rosemary and Garlic
Ricotta and Olive Pizza Fingers
Crispy Tiger Prawns and Filo Pastry with a Sweet Chilli Dipping Sauce

CHILDRENS PACKAGE

STANDARD CHILDRENS DRINKS PACKAGE

Includes: Reception Drinks (Cordials) and a glass of Apple or Orange Juice with their meal

THREE COURSE MEAL

Chosen from the enclosed Childrens Menu

HIGHCHAIRS ON REQUEST

£24.95 Per Child

(Under 12)

CHILDRENS MENU

Our Children's menu reflects the type of food that we know children like to eat, whilst understanding their need for fresh and healthy food. At The Grovefield House we only use fresh produce which is prepared with no additives. In order to offer a more balanced diet for children we offer new potatoes and fresh market vegetables as an alternative to the traditional baked beans and French fries which are also available.

STARTERS

Creamy Tomato Soup with Fresh Bread
Cheesy Topped Potato Skins
Melon Boat, Seasonal Fruit

MAIN COURSE

Ceasar Salad
Char grilled breast of chicken
Homemade Fish Fingers served with a choice of potatoes, fresh vegetables or baked beans and chips
Mini Homemade Pizza
Spaghetti Bolognese
Grilled Cheese on toast

DESSERTS

Homemade Chocolate Brownie
Fresh Fruit Salad
Bananas and Ice Cream

ORGANIC JUICES

Apple, Orange, Cranberry

CLASSIC DRINKS PACKAGE

On arrival one glass per person of the following:
Chilled Summer Punch, Sherry, Pimms, Red or White Wine,
Bucks Fizz / Sparkling Wine / Orange Juice

Half a Bottle of House Wine with your Wedding Meal

One glass of Sparkling wine per person for the toast

DELUXE DRINKS PACKAGE

One arrival drink per person

Half a bottle of Indomita Sauvignon Blanc or Rioja per person
(or your choice within reason from the Hotel Wine List)
with the wedding meal

One glass of Champagne for the toast

EVENING FINGER BUFFET MENU SELECTOR

£2.50 per item
(MINIMUM OF 6 ITEMS)

Danish Open Sandwiches
Tiger Prawns in Filo
Potato Wedges
Homemade Sausage Rolls
Soft Tortilla Wrap with a Selection of Fillings
Mini Vegetable Samosas
Onion Bhaji's
Chicken Kebabs
Selection of Dim Sums
Smoked Salmon and Cream Cheese, Herb Scented Croute
Focaccia Mozzarella and Mediterranean Vegetables
Savoury Croissants
Croque Monsieur
Thai Fishcakes with Chilli Jam
Tortilla Chips, Salsa, Guacamole
Lamb Koftas
Mini Spring Rolls
Mini Chipolatas
Mini Pizza
Coronation Chicken, Naan Bread
Mini Steak En Croute
Mini Assorted Quiche
Chicken Wings
Pitta Bread with Greek Salad

Profiteroles with Chocolate Sauce
Mini Cheese Selection Served with Mini Oat Cake

OPTIONAL EXTRAS

Resident DJ - £350.00

Cheese Course - £7.50 per person

Sorbet Course - £4.00 per person

Fish Course - £11.95 per person

Canapes - £7.95 per person

Upgrade to Champagne for Toast - £2.00 per person

Hand Written Place Cards - £0.50p each

Personalised Menus on Tables - £2.50 each

Chair Covers - £4.95 each

Disposable Cameras - £4.00 each

Table Posies - £15.00 each

Order of Service - £2.50 each

Small Bouncy Castle - £120.00

Large Bouncy Castle - £155.00

Floral Bouquets for Gifts - £35.00 each

GROVEFIELD HOUSE WEDDING DAY PACKAGE

WE ARE PLEASED TO INCLUDE THE FOLLOWING ITEMS IN THE
GROVEFIELD HOUSE WEDDING PACKAGE:

- Drinks Packages
- Wedding Breakfast Meal
- Function Room Hire for the Day.
- Complimentary luxury bedroom for Bride and Groom
- Complimentary Menu Tasting for the Bride and Groom
- Use of the Hotel and Grounds for Photography
- Guidance and assistance from our dedicated Wedding Co-ordinator
- Management Team to Guide you through your day, including the announcements
- Red Carpet on Arrival
- White Tablecloths and Linen Napkins
- Hire of the Dancefloor
- Changing Facilities for the Bridal Party - Subject to availability

Deluxe Package will also include above and the following:

- Canapes
- Chair Covers
- Table Posies
- Disposable Cameras
- Mineral Water

A number of Facilities can be organised throughout the day from a hog roast to a summer barbeque on the terrace.

We have various contacts throughout the entertainment industry locally and nationally and can book live music for you from string quartets to steel bands and from guitar duo's to rock bands. Just ask us for details.

The Grovefield House Hotel has 40 ensuite bedrooms from £115.00 per room based on two people sharing, including Full English Breakfast and VAT.

Availability is reviewed on a yearly basis. We offer check-in time of 2.00pm and all rooms should be vacated by 11.00am the following day.

Civil ceremonies held at the hotel will attract an additional £350.00 -£450.00 Room Hire Cost.

Minimum numbers of 80 on a Saturday throughout April - September. If numbers fall lower than 80 a charge of £500.00 will apply.

All outside entertainment are required to sign a disclosure form (provided by the hotel) and supply a copy of their public liability insurance.

TERMS AND CONDITIONS

For every event on a scale such as this, it is important that both parties are aware at the earliest stage of the terms & Conditions relating to the booking policy and the rights from both sides. Please read through this section prior to signing this contract for your wedding to be held at The Grovefield House Hotel .

PAYMENT TERMS

A £1,000 payment on account is required to confirm your booking. With a further payment equal to 50% of the booking value required 6 months prior to the wedding. The final estimated charge 6 weeks prior to the wedding. All accounts are due and payable upon receipt of invoice. The Grovefield House Hotel reserves the right to charge interest at the rate of 4% per week, or part thereof compounded on overdue accounts.

We would also require details of a credit card or debit card as a guarantee for any additional costs incurred on the day , payable upon departure on presentation of an invoice. Payments are non refundable , but may be transferred to an alternative date, at the discretion of the General Manager.

GENERAL

1. The Grovefield House Hotel reserves the right to change the customer's assigned function room for another of comparable suitability.
2. The Grovefield House Hotel shall be entitled at their sole discretion to cancel the event upon notice to the client in the occurrence of one or more of the following circumstances: FORCE MAJEURE i.e. acts of God OUTSTANDING PAYMENTS, OR if in the opinion of The Grovefield House Hotel either the customer or any of their servants, invitees, guests or representatives act in a manner considered to be prejudicial to the good name of the hotel, The Grovefield House Hotel shall be at liberty to terminate the contract or event forthwith without being liable for any refund or any compensation to the client.
3. The Grovefield House Hotel requires to know of all third party contracts for entertainment or services for a function and reserves the right to prohibit the same. The Grovefield House Hotel also reserves the right to determine the noise level at a function and the clients are obliged to adjust to this level.
4. The customer shall be liable for all losses or damages sustained by The Grovefield House Hotel in respect of the premises, furnishings, utensils or equipment, whether the same is caused wilfully or by negligence or default and shall be liable for the cost of replacement, plus compensation for the loss of business caused thereby.

FINAL NUMBERS

We reserve the right to apply minimum numbers to the booking, which will be chargeable in full should final numbers fall below this level as stated on the booking form.

Confirmation of the accommodation requirements must be received 6 weeks prior and table plans 1 week prior to the event taking place.

CANCELLATION

In the event of cancellation of a booking by the client for whatever reason The Grovefield House Hotel will make a cancellation charge for the total anticipated loss of revenue to The Grovefield House Hotel on the following basis:

52 weeks & over	25% of the booking value
27 to 51 weeks	50% of the booking value
13 to 26 weeks	75% of the booking value
12 weeks or less	100% of the booking value

5. The customer agrees to be bound by all reasonable instructions of duly authorised representatives of The Grovefield House Hotel in respect of condition of the function and shall further ensure that those attending shall similarly comply. No food or beverage may be brought from outside onto the premises unless permission is given in writing by the General Manager.
6. Any written information made available to the customer of The Grovefield House Hotel shall be deemed incorporated herein and in the event of dispute these terms & conditions shall prevail.
7. No modifications to these terms and conditions shall be binding upon the The Grovefield House Hotel unless the same is in writing and duly signed by the General Manager within The Grovefield House Hotel.
8. The laws of England shall govern this contract and any dispute referred to the English Courts.
9. VAT will be charged at the prevailing rate
10. The Hotel reserves the right to review its annual prices from time to time and to alter prices without notice.
11. No sale, auction of business shall be transacted at The Grovefield House Hotel without the prior written consent of the General Manager at The Grovefield House Hotel

BOOKING FORM

Date of Function _____

Brides Name: _____

Grooms Name: _____

Organisers name: _____

Address: _____

_____ Post Code: _____

Tel No (Day) _____

Tel No (Evening) _____

Name and Address of where Ceremony
will take place _____

Actual Time of
Wedding Ceremony: _____ Length of
Ceremony: _____

Number of Guests: _____

Do you wish to reserve the banqueting
suite for an evening reception? Yes No Number of
evening guests: _____

Do you wish to reserve any accommodation
for your guests? Yes No (if yes please indicate how many _____)

I CONFIRM THAT I HAVE READ AND ACCEPTED THE HOTELS TERMS AND CONDITIONS
I ENCLOSE A NON-REFUNDABLE DEPOSIT OF: _____

Signature: _____ Date: _____

Payment Received: _____ Date: _____

Name: _____

Signature: _____